



Leading Change

2 days

From Current State to Future State

This interactive course teaches students how to develop the skills to proactively address change and meet the challenges of transition in the workplace. Students will work to overcome the problems encountered when making changes in the organization. Students will also learn how to develop the ability to effectively handle organizational changes by examining the transition process and understanding their own, and others, needs and responses to each phase.

WHO SHOULD ATTEND

This course is designed for managers, supervisors, or team leaders who need to learn how to implement change and manage it within their organization.

WHAT YOU WILL ACHIEVE

- An understanding of the fundamentals of managing change
- Be able to recognize the behaviors and traits of a change leader and the role of resilience during change.
- Be able to identify the steps of a change process, analyze a change situation, choose an action while minimizing risks, and monitor the progress of a change.
- Be able to identify the obstacles to change including resistance and negative reactions
- Be able to identify the causes of complacency and understand the effect of crisis during change.
- Be able to recognize the truths and misconceptions about change
- Be able to differentiate between change and transition
- Be able to identify the factors that affect the response to change, recognize the styles of response, and identify the strategies to manage them

Thank you for choosing Projections Consulting, Inc.

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WHAT YOU WILL LEARN

Unit 1: Fundamentals of Change

Basics of change management
Importance of change
Leading change

Unit 2: Change Process

Steps of a change process
Analyze a situation
Implement the action
Monitor the progress

Unit 3: Obstacles to Change

Resistance
Complacency
Crisis

Unit 4: Managing Change

Creativity
Commitment
Communication

Unit 5: Adapting to Change

Truths and misconceptions
Factors affecting responses to change
The ending phase

Unit 6: Coping with Uncertainty

The exploration phase
Management of the exploration phase

Unit 7: Moving Forward

The New Beginning phase
Management of the new beginning